

**WORK INTERATED LEARNING (OPERATIONS) EBMAP1A
MARKING RUBRIC - GRADUATE ATTRIBUTE 12 (WORKPLACE PRACTICES)**

INDICATORS	LEVEL OF ACHIEVEMENT				MAX MARKS OBTAINABLE	MARKS OBTAINED
	Level 4	Level 3	Level 2	Level 1		
	Outstanding	Competent	Developing	Inadequate		
OPERATIONS MANAGEMENT Knowledge	15-20	10-14	5-9	0-4	20	
Familiarity with Industrial Engineering knowlede or Learning Area	Has strong mastery of knowledge and learning areas of assigned task, and can source for more information to address the task.	Understand knowledge and learning areas on assigned tasks.	Demonstrates some understanding of knowledge areas on assigned tasks.	Demonstrate minimal understanding of knowledge areas in most of the assigned tasks.		
TECHNIQUES USED	15-20	10-14	5-9	0-4	20	
Ability to apply Industrial And OPs Techniques	Can identify usefull techniques and has strong understanding of how techniques are applied at the work place.	Apply identified techniques with ease.	Moderate understanding on how to apply identified techniques at workplace	Find it difficult to apply identified techniques at workplace		
OPERATIONS MANAGEMENT Tools	15-20	10-14	5-9	0-4	20	
Ability to handle and use Industrial and Ops tools.	Ability to effectively handle and use of tools	Adequately able to handle and use industrial and Ops tools	Can satisfactorily manage to use some Industrial And Ops tools.	Have difficulty in using most Industrial and OPS tools		
WIL Tasks / Activities	8-10	5-7	3-4	0-2	10	
Statement on own tasks and those of team members.	Have excelent knowledge and strong understanding of individual and team's tasks.	Can positively follow the task actions and those of team members to execute the given task.	Understanding some set of activities and its own team.	Student hardly understand the set of activities given or a task.		
WIL Report - Appearance and Content	8-10	5-7	3-4	0-2	10	
Cover page; Table of Content; Theoretical modules covered in the learning plan; Reader friendliness of document; Depth of discussion of elements within the learning plan; Formatting and layout.	Can apply with ease report writing skills on documentation and the report is user friendly to the reader. The learning plan is adequately discussed and is skillfully enhanced with diagrams, graphs, photos and the use of colour.	Understand report writing principles and report is user friendly to the reader. The learning plan is discussed and enhanced with diagrams, graphs, photos, and the use of colour.	Can follow some of the report writing logic and lqyout and document is somewhat easy to the read. Some use of diagrams, graphs, photos, and the use of colour to enhance discussions of the learning plan.	Struggle to adhere to report layout and lack in-depth discussion of the learning plan.		
WIL Report - Report Writing	5	3-4	2	0-1	5	
Adherence to report writing guidelines. Spelling and grammar is up to standard.	Report is very neat, easy to read and flow chronologically. Spelling and Grammar is excellent.	Report is easy to read and the spelling and grammar is adequate.	Report does not flow fluently and contain some errors. Some obvious spelling and grammar mistakes.	Report is not reader friendly and has many spelling and grammar mistakes		
WIL Report - Enhancement	5	3-4	2	0-1	5	
Charts, diagrams, figures, graps and photos used to enhance the report and assist with the discussions and understanding.	Student knows how to clearly present and interpret charts, figures and graphs into simple language.	Student is able to explain diagram, charts, graphs and figures in accordance to the learning area.	Moderately understand how to explain charts, diagrams, figures and graphs related to the learning area.	Struggle to interpret charts, figures, diagrams and graphs related to the learning area.		
Finances	8-10	5-7	3-4	0-2	10	
Projections of production activities, costs, income, overheads, calculations, spreadsheets, formulae etc. Project cost and savings calculations.	Strongly know how to project costs involved in a project and strongly knows how to read spreadsheets, explain formulae, explain technical financial concepts into simple terms	Student can project project costs, understand the financial concepts and explain spreadsheets.	Student has some understanding of financial languate and can narrate some concepts.	Find it difficult to explain most of finances and how they came about it.		
FINAL MARK %:					100	0
GRADUATE ATTRIBUTE LEVEL:	Level 4 (75% to 100%)	Level 3 (50% to 74%)	Level 2 (25% to 49%)	Level 1 (0% to 24%)		