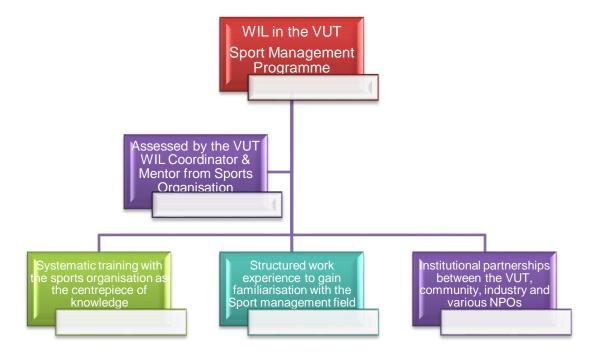# PORTFOLIO ASSIGNMENTS Intended Learning Outcomes (ILO):

Purpose of the Work Integrated Learning module in Sport Management

The purpose of Work integrated learning module in Sport Management is to assist students with socialisation into future work roles, professional identity development, and integration of theory and practice within the Sport Management discipline.

The VUT WIL Typology in the Sport Management Programme

WIL in the VUT Sport Management Programme

Assessed by the VUT WIL Coordinator & Mentor from Sports Organisation

Systematic training with the sports organisation as the centrepiece of knowledge

Structured work experience to gain familiarisation with the Sport management field

Institutional partnerships between the VUT, community, industry and various NPOs

The following intended learning outcomes (ILOs) are covered within the WIL programme:

After completing the WIL module in the Sport Management programme, the student will be able to;

ILO1:
Analyse the core business of the sports organisation and/or institution.

Assessment criteria:
Situation analysis of the sports organisation and/or institution by identifying the business operating elements influenced by the internal and external environment, including the strengths, weaknesses, opportunities and threats posed to the sports organisation.

ILO2:

Demonstrate the ability to manage the administrative activities of a sports organisation.

Assessment criteria:
Preparing and distributing meeting invitations, capturing meeting minutes, compiling attendance registers for sport events, maintaining a filing system for athlete contracts, addressing clients' inquiries, handling various assets and equipment at a sports facility.

ILO 3:
Demonstrate the ability to develop and interpret operational budgets (including income and expenditure allocation) for various sport and recreation events, programmes, activities and/or departments.

Assessment criteria:
Students need to develop a fictitious budget for the organisation / business. This developed budget must be the student's own work. The student can decide if they want to compile a budget for an event programme / business / organisation. Due to the financial information being sensitive, and in the light of the POPI Act as well as the confidentiality of information, this is only a fictitious budget reflecting the operations of the business / organisation and should be managed as such.

ILO 4:
Evaluate the standard operating procedures for handling legal aspects related to sports organisations

Assessment criteria:
Review of critical contractual documents within the sports organisations including among others;

- o Standard operating procedures for sports organisations
- o Athlete/agent contracts
- o Volunteer contracts
- o Sports equipment hiring contracts
- o Memoranda of Understanding with sports stakeholders
- o Memoranda of Association with partner organisations in and outside the sports fraternity.

ILO 5:
Demonstrate understanding of the management of sociological issues by Sport organisations.

Assessment criteria:
Participate in at least one activity related to managing society –related elements affecting South Africa and the world at large, including:

- o Managing an activity relating to HIV/AIDS, TB and other health and wellness issues affecting sports persons and sports organisations.
- o Managing an activity relating to depression, self-esteem and other mental health-related illnesses affecting sports persons and sports organisations.
- o Managing an activity relating to racism, homophobia, gender-based abuse and other forms of discrimination affecting sports persons and sports organisations.

ILO 6:
Application of any the four leadership styles in the launch of a sport management programme and/or activity including;

- o Leading role (as guided by the mentor) in the development of a training programme at the sports organisation where the student is placed.
- o Leading role (as guided by the mentor) in the launching of a sports and recreation event at the sports organisation where the student is placed.
- o Leading role (as guided by the mentor) displayed across other acceptable forms of evidence at the sports organisation where the student is placed.

Assessment criteria:
Demonstrate cohesive leadership style in the launch and implementation of an acceptable sport management activity and programme, under the guidance of the workplace mentor.